

July 2023

Dear families

Breakfast Club 2023-24

At DTC, we offer free a Breakfast club to our families. We endeavour to work with families to provide students with a positive, calm start to the day which sets them up for success, so they are ready to climb their mountain to university.

As this is a free staff run club, places are limited. It is essential that we are compliant with staffing ratios and fire regulations, so we need to prepare an accurate list of students attending each term. So, we would like to know if you would want to request a space at Breakfast Club for your child.

If you would like to request a place, please complete this form: <https://forms.office.com/e/uKfpnkUfky>

You must complete the linked Microsoft forms to request a space. Once we have received all requests by the deadline of **Friday 21st July**, we will be in touch via MCAS to communicate whether you have been allocated a space. If your child has not been allocated a space by **Monday 24th July**, they will not be able to attend. We are aiming to allocate Breakfast Club spaces before the summer holidays to allow time for you to make alternative arrangements if your child does not receive a space.

If your child has previously attended Breakfast Club this academic year, this space will not transfer across into next year. So, all families must complete the Microsoft Forms in order to request a space.

Timings

Breakfast Club will start from **Thursday 31st August**, with the gates opening from 8:00am to 8:15am.

An adult must stay with your child until they sign into Breakfast Club, and it is your responsibility to supervise them until the gates open at 8am.

If your child arrives after 8:15am, they will not be able to attend Breakfast Club and it will be your responsibility to supervise your child until 8:30am when the gate re-opens for the start of the school day.

Non-attendance

Attendance at Breakfast Club is monitored termly, and your child's space may be reallocated if they do not attend regularly. These spaces will be reallocated to other students on the waiting list, and they will receive confirmation via MCAS regarding reallocated places.

Yours faithfully

Laura Jay
Primary Vice Principal

