

## **Dixons Trinity Chapeltown: Provider Access Policy (Updated September 2025)**

### **Principles**

At Dixons Trinity Chapeltown, we believe that a well-structured and highly effective Careers Education, Information, Advice and Guidance (CEIAG) programme plays a vital role in preparing young people for the opportunities, responsibilities and experiences of adult life. Careers guidance is a central part of our commitment to personalised learning, enabling every student to explore their aspirations and make informed choices about their future pathways.

Working in partnership with external agencies, we provide accurate and impartial guidance tailored to individual needs. This ensures that all students can access the knowledge and support required to plan confidently for their next steps. Our careers programme is comprehensive and inclusive, designed to meet the eight Gatsby Benchmarks. It equips students with the skills, knowledge and self-belief needed to succeed, while offering meaningful experiences that connect learning to the real world.

Through this approach, we aim to ensure every student leaves Dixons Trinity Chapeltown with the ambition, skills and understanding to thrive in the next stage of their education, training, or employment.

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about the provider's education or training offer.

It complies with the school's legal obligations under Section 42B of the Education Act 1997 (the *Baker Clause*), the updated *Careers guidance and access for education and training providers* statutory guidance (DfE, May 2025), and aligns with the updated Gatsby Benchmarks framework.

### **Provider Access Policy / Baker Clause**

#### ***In line with the Baker Clause:***

**All pupils in Years 8–11** are entitled to hear from a range of providers, colleges, apprenticeship providers, universities, and training organisations, about the opportunities they offer as part of a careers programme which provides information on the full range of education and training options at each transition point through assemblies, group discussions, careers fairs, taster events and other activities. Encounters will take place at key transition points and will be integrated into the school's wider careers programme and careers weeks (e.g. assemblies, careers fairs, taster days, workshops and careers events).

The academy works closely with local colleges and sixth forms to ensure pupils are prepared for transition and have access to impartial guidance before leaving Year 11 and understand how to make applications for the full range of academic, vocational, technical and work-based pathways.

### **Provider Encounters Requirement**

In line with statutory requirements, Dixons Trinity Chapeltown will provide:

- At least two encounters for pupils during the *first key phase* (Years 8–9).
- At least two encounters for pupils during the *second key phase* (Years 10–11).

These encounters will take place during the school day and will be designed to be meaningful, following the [Making it Meaningful](#) checklist.

Encounters will allow providers to:

- Share information about their organisation and the technical qualifications or apprenticeships available.
- Explain potential career routes linked to their pathways.
- Provide insights into what it is like to train or learn with them (including opportunities to meet staff and current students/apprentices).
- Answer questions from pupils.

Note: Meaningful online engagement is also an option, and the school welcomes providers who can deliver live, interactive sessions remotely.

### **Destinations of Our Pupils**

Our Year 11 pupils progress to a range of local providers including (but not limited to):

Notre Dame Catholic Sixth Form College  
Leeds City College  
Leeds College of Building  
Elliott Hudson College  
Dixons Sixth Form Academy

### **Management of Provider Access Requests**

#### **Procedure**

Providers wishing to request access should contact:

Carolyn Faulkner, Assistant Vice Principal

 [cfaulkner@dixonstc.com](mailto:cfaulkner@dixonstc.com)

Ellie Jagger, Careers Lead

 [ejagger@dixonstc.com](mailto:ejagger@dixonstc.com)

#### **Opportunities for Access**

The school offers the statutory provider encounters and additional opportunities integrated into the

wider careers programme. Examples include:

- Apprenticeships, colleges, sixth form and university careers fair (Year 9-11)
- Employer careers fair (Year 9-11)
- Careers employer carousel (Years 9)
- Alumni involvement and speakers
- College, Sixth Form university Presentations/visits (Year 7-11)
- Mock Interviews (Years 10–11)
- Virtual work experience (Years 9-10)

Providers may also be invited to participate in whole-school careers events, assemblies, and parent/carer evenings. (Years 7-11)

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Apprenticeships, colleges, sixth form and university careers fair (Year 9-11)

– Year 9-11 last took place 13<sup>th</sup> December 2024

- Notre Dame
- Leeds City College
- Clarion Solicitors
- Bradford University
- Leeds college of building
- Leeds Apprenticeship hub
- University centre Leeds
- Bradford college
- Leeds Beckett University

Employer careers fair (Year 9-11)- Last took place 4<sup>th</sup> April 2025)

- Leeds Heritage Theatres
- Morrisons Supermarket
- Hunslet Military
- HSBC
- West Yorkshire Firefighters
- NHS- Alastair Maclean Pharmacies
- Jewson Partnership construction
- Reed Talent solutions Recruitment
- GMI construction

- West Yorkshire Police

Main link with Clarion Solicitors-

Provide employees to carry out year 10 and 11 mock interviews, bring a range of employees for the employer carousel, carry out careers skills building workshops in things like CV writing and offer workplace experience through meetings, panels, team building interviews and work experience for highfliers.

### **Premises and Facilities**

- The school will make appropriate spaces available for provider events (e.g. main hall, classrooms, meeting rooms).
- Audio-visual and IT equipment will be provided, subject to prior agreement.
- Providers are welcome to supply prospectuses and course literature, which will be displayed in the library (managed by the librarian) for pupil access at break and lunchtimes.

### **Monitoring & Review**

- This policy is reviewed annually, alongside the school's Careers Programme.
- Evaluation will consider pupil, parent, staff and provider feedback, destination data, and self-evaluation tools such as Compass+.
- Governors have strategic oversight of the school's careers provision, including compliance with provider access legislation.

### **Complaints**

Complaints about provider access should follow the school's complaints procedure. If concerns remain unresolved, providers may escalate to the Department for Education in line with statutory guidance.

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

