

December 2022

Dear family,

**End of term – Secondary**

I am writing to communicate the arrangements for the final day of Term 2, which will be Friday 16 December 2022. Secondary school students will finish at 12.00pm on this day. A packed lunch will be available for students to take with them off site.

**School will re-open on Tuesday 3 January 2023. Students should arrive to school at normal time, before 7.55am.**

Please ensure your child has the correct uniform and all equipment for a strong start to Term 3. Please be reminded, in line with our uniform policy that hair (and any weave / extensions) must be of a natural colour - no reds, greens, blues etc. No lines or patterns shaved into the hair or eyebrows is permitted. Furthermore, no jewellery, apart from a plain watch, is allowed to be worn in school this includes necklaces and bracelets. Any make-up worn by older students should be discreet.

I would like to remind you that hoodies and sport type jackets should not be worn to school. As the weather is getting cold, it is recommended students wear either the academy jacket or a suitable warm winter coat that is blue, black or grey. Small logos are permitted. Full details of our uniform policy and expectations can be found in the family handbook on our website: <https://www.dixonstc.com/admissions/family-handbook>. If you are unsure, please contact either your child's Head of Year or Reception who will be more than happy to help.

If you need to contact the academy in an emergency, we will be monitoring the following email address:  
[DTC\\_Safeguarding@dixonstc.com](mailto:DTC_Safeguarding@dixonstc.com).

I would also like to take this opportunity to inform you that Ashley Jacobs, our Senior Vice Principal, is moving to Dixons Unity in Armley as Principal of the school. I am incredibly proud of Mr Jacobs and would like to thank him for his hard work in supporting our students over the last four years. From January, Emma Hickey will be joining us as Senior Vice Principal – she has a vast amount of experience in this role having worked at Dixons Kings for eleven years. We look forward to her starting in the new term. We will also be joined by Stephen Fowkes – Associate Assistant Vice Principal and Lead Safeguarding Officer who has worked in Leeds for many years.

I would also like to share that Mr Ainsley has been appointed Head of Year 7 and will take up this post from January.

Finally, I would like to wish all our families a restful holiday and a very Merry Christmas. Thank you for your continued support and I look forward to welcoming you back in the New Year.

Yours faithfully



**Natalie Brookshaw**  
**Principal**

