

Policy statement on provider access

Dixons Trinity Chapeltown: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer.

This policy meets the requirements of;

- Section 42B of the Education Act 1997
- Department for Education (DfE) Statutory Careers Guidance and Access and for Education and Training Providers January 2018.
- Careers strategy: Making the most of everyone's skills and talents December 2017.
- The Careers & Enterprise Company - GATSBY Benchmarks

Aims and Objectives

- To raise students aspirations and expectations.
- To enable students to set personal objectives and goals in relation to their future choices.
- To ensure students are aware of all the options available to them including; further education, higher education and apprenticeships.
- To promote lifelong learning and education to students.
- To promote equal opportunities and tackle gender stereotyping with career choices and the world of work.

Procedure

A provider wishing to request access should contact:

Ashley Jacobs, Senior Vice Principal

OR

Jennifer Smith, Careers Lead

Telephone: 0113 512 5510

Email: ajacobs@dixonstc.com or je.smith@dixonstc.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Cycle 1	Cycle 2	Cycle 3
Year 7	Stretch speech – who am I?	Careers week activities Stretch speech - cultural	Encounter with employer
Year 8	Encounter with employer Stretch speech – hidden careers	Careers week activities Stretch speech - politics	Encounter with employer
Year 9	Aspiration intervention	Careers week activities Encounter with employer	Duke of Edinburgh award Careers Fayre
Year 10	Encounter with employer	Careers week activities	Mock interviews - employers
Year 11	Application support for academic and vocational routes	Application support for academic and vocational routes	Application support for academic and vocational routes.

Please speak to our named Careers Leaders to identify the most suitable opportunity for you.

The school policy on safeguarding [<https://www.dixonstc.com/uploads/files/Policies/Child-Protection-Policy-Trinity-Chapeltown.pdf>] sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the hearts space, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception.

Approval and review

Approved by Governors at Curriculum and Standards Committee

Next review: *August 2020*

Signed: *Sue Richardson* Chair of Governors

Natalie Brookshaw Head teacher